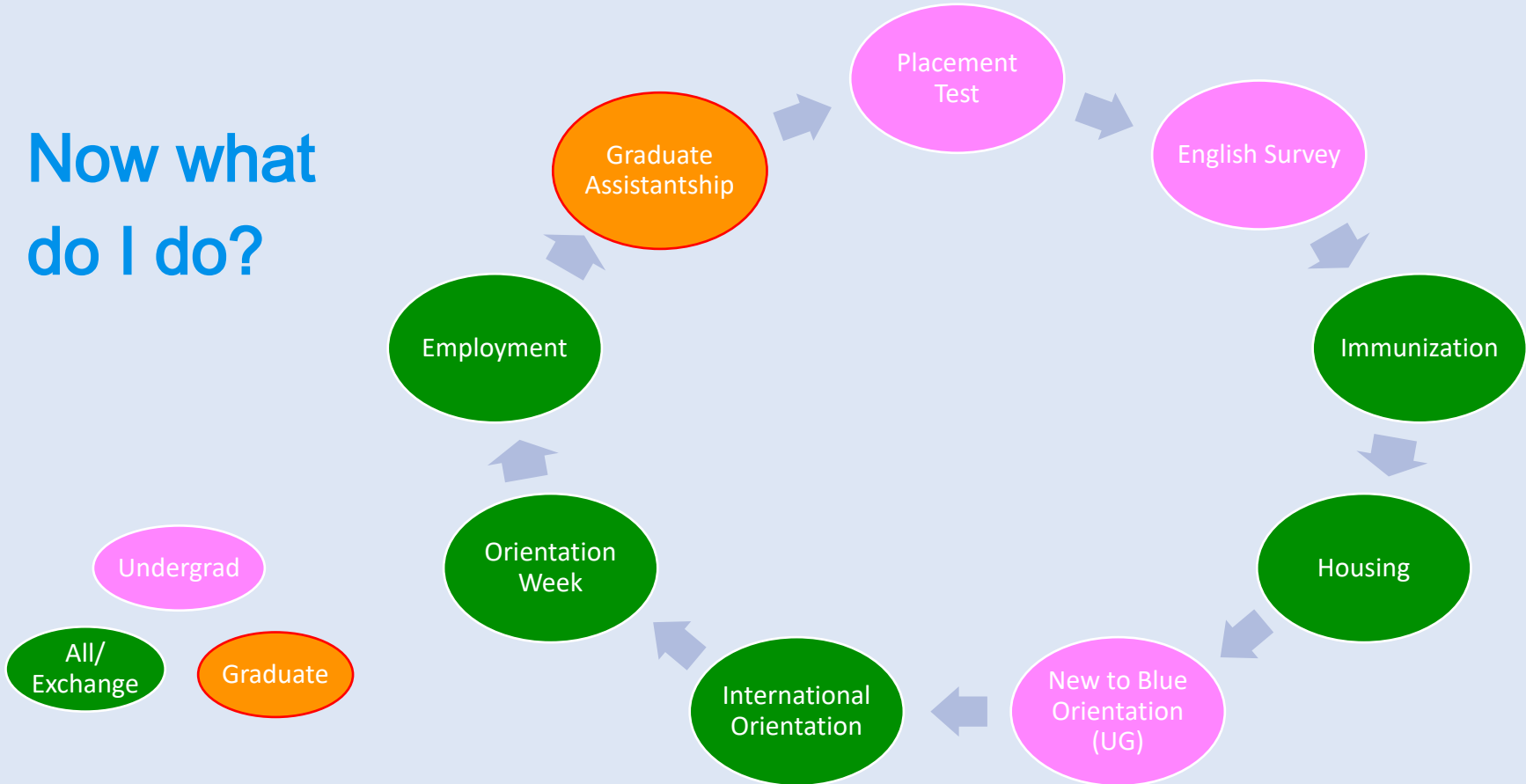


Welcome to Middle
Tennessee State
University

Arriving at Middle Tennessee State University

Now what
do I do?



Graduate And Undergraduate; how are they different?

Undergraduate

- Must take the placement test & English Survey
- Must attend Blue Orientation
- Must meet with an advisor before registering for classes
- Must follow all SEVIS compliance rules
- Must attend International Orientation

Graduate

- Must meet with Academic Advisor prior to registering for classes
- May have an additional orientation with the department
- May have an assistantship
- Must follow all SEVIS compliance rules
- Must attend International Orientation

Exchange Students

- Must meet with Education Abroad Office
- Must follow all J visa SEVIS requirements
- Must attend International Orientation

MTSU Student accounts



IMPORTANT

You must have your MTSU student accounts set up before the next step.



The New to Blue Orientation staff, Academic Advisors, and Professors will only use your MTSU email.



University staff will not use your personal email.



SET THESE UP NOW!!!

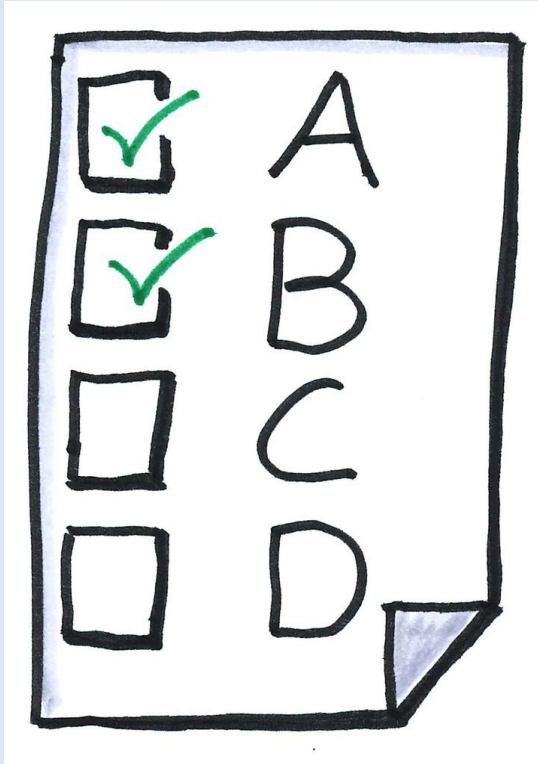


In your acceptance letter, there is a link to set up your MTSU accounts

Email & Student Accounts

<https://www.mtsu.edu/itd/student-accounts.php>

Use this link to set up your Student Accounts. You must start with your M number



The Placement Test

Placement Test

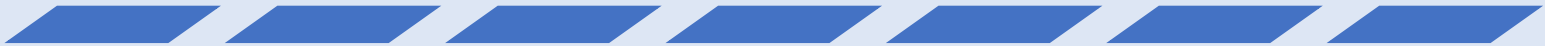
1. The placement test has Reading and Math. This will place you at the correct level of reading and math. Here at MTSU, the reading course is combined with History.
2. You will not be able to schedule your classes until the placement test has been taken.

Placement Test

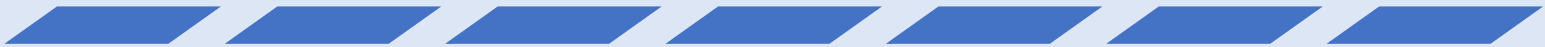
You must use the voucher to take the test.



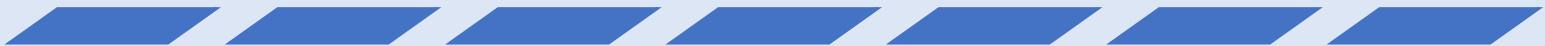
There are two separate fees to pay. \$25 goes to MTSU and \$28 goes to the testing service. Total-\$53.00.



The results will be entered into your account for your academic advisor to see.



Your academic advisor will place you in the correct Reading and Math courses based on the results.



The Placement Test Email

You must have your MTSU email and Pipeline accounts activated to move forward.

You will need to complete a checklist to verify your computer and internet meet the requirements to test virtually. Please use the link below. When you have completed the survey and have submitted the checklist, it will go directly to the placement testing office. Once they receive it, they will set up the testing voucher and will email instructions to you (to your MTSU email only) regarding the test and using the voucher. There are two separate fees for the placement test. \$25 goes to MTSU and \$28 goes to the testing service.

Virtual Proctoring Checklist link

<https://itdwebapps.mtsu.edu/DFPassThrough/DFCasAuth?TargetResource=https://dynamicforms.ngwebsolutions.com/Submit/Start/8f090e0e-b90a-4055-9703-662c4ea861f1>

If the link will not work, copy and paste the link into a web browser

Placement Test

Steps to take the Placement Test

Use the link to take the survey.

This survey is to check if your internet can support the test.

If you are not able to complete the test, you must wait until you arrive to take the test on campus.

After you have submitted the survey, you will be sent a voucher to take the placement test.

University Placement Test



Required of all new undergraduate incoming students.

J-1 Exchange students are exempt



Exceptions:

- You have submitted ACT or SAT scores to the university.
- You are transferring from a U.S. University, and you have taken one English and one math course at your U.S. university (approved on a case-by-case basis)

The English Survey

The English Survey Email

You must have your MTSU email and Pipeline accounts activated to move forward.

The English Survey is a self evaluation for International Students

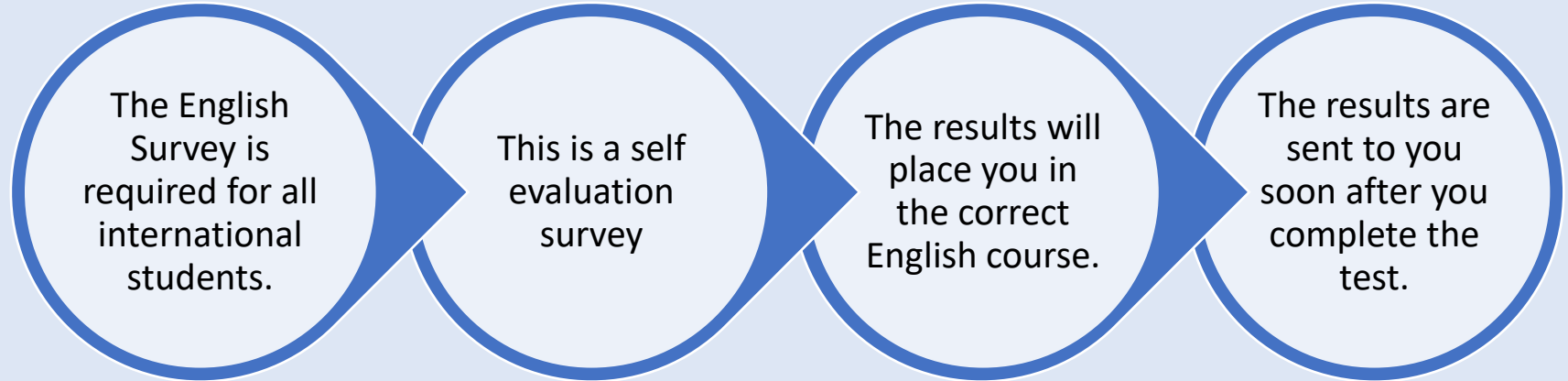
You must also take the English Survey (There is no cost for the English Survey)

English survey link

https://mtsu.ca1.qualtrics.com/jfe/form/SV_86M9PxnoB1WkBiS

If the link will not work, copy and paste the link into a web browser

English Survey





Immunizations

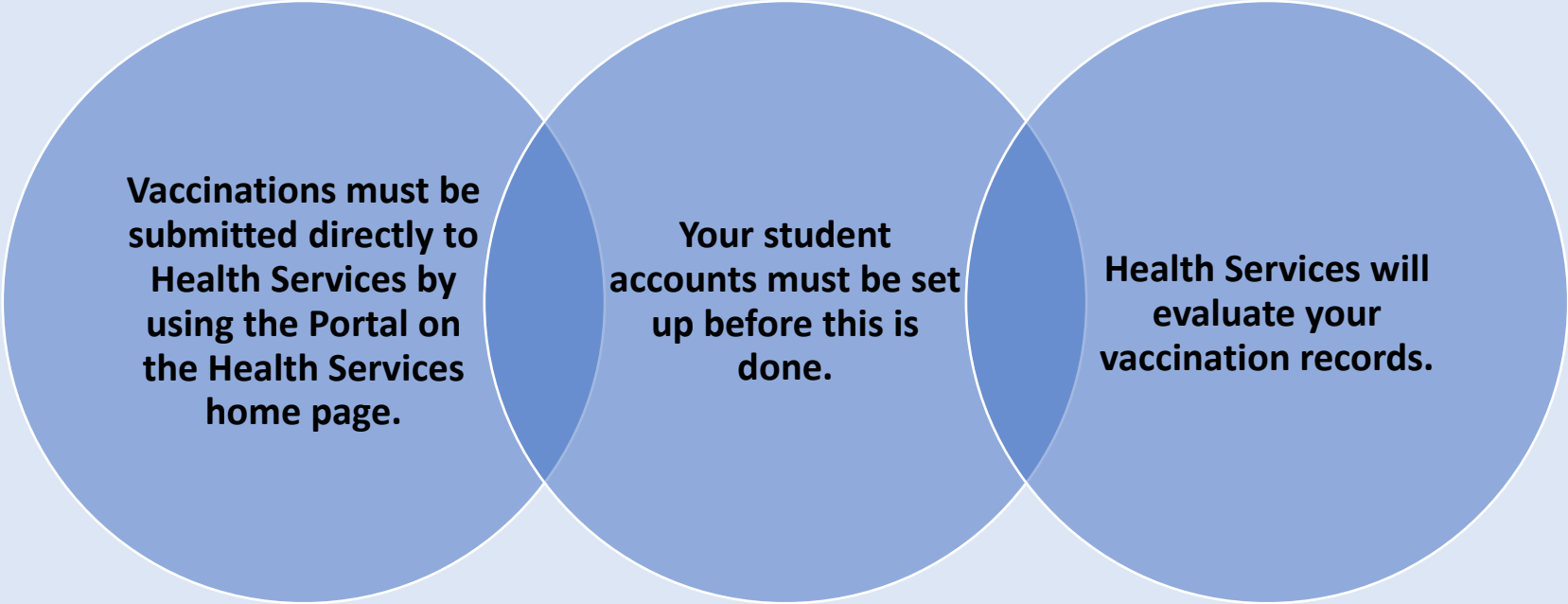
Required Immunizations

**2 MMR(Mumps, Measles, Rubella)
2 Varicella (Chicken Pox)**

**Required before you can register full time
(12 Credit Hours)**

You may take the second shot in the U.S. if it has been a month since your last vaccination. There are also restrictions on how vaccinations are taken.

Immunizations



Vaccinations must be submitted directly to Health Services by using the Portal on the Health Services home page.

Your student accounts must be set up before this is done.

Health Services will evaluate your vaccination records.



Housing

Housing

Start on the MTSU Website--MTSU Housing

<https://www.mtsu.edu/living-on-campus/>

You must have proof of your meningitis vaccination before starting this process.

You must make your own arrangements for housing!

Housing

The complete housing application includes:

1. Signed housing license agreement (this is a binding contract)
 2. Proof of a Meningitis A vaccination
 3. A \$350 prepayment
- © If you are under the age of 18, you will need to have a Financial Guarantor Form completed and notarized. The original form must be sent directly to the housing office. Not by email!
 - © If your visa is denied, the prepayment will be refunded.
 - © **The Housing Agreement is a contract. You are fully responsible for completing the contract.**

Additional information to consider!

Be sure you know the requirements to enter the United States

When you get your visa, please send a copy to our office

Keep all documents in a safe place at all times

Initial, sign and submit the International Merit Scholarship acceptance form

Be aware of any changes to procedures entering the U.S. related to your country

Email our office if you have questions



New to Blue Orientation for New Freshman

The New to Blue Orientation Email

2025 Fall International Student Exception – Virtual Option

Instructions for the manual process to schedule a virtual option:

1. Sign up for the JULY 29 SESSION on your pipeline account (This is NOT the date of your virtual session).

2. Request an exception by completing this Google form (this step cannot be skipped):


3. The form will ask you which session you would like to attend.

4. June 9, July 28 and August 4


The New to Blue Orientation Email

2025 fall International Student Exception – Virtual Option

You must have availability between 9 AM – 4 PM Central Standard Time



You must decide which Virtual session you can attend- You will be placed in a VIRTUAL “TRANSFER” SESSION Option (This is for all new freshman international students):



**The three dates to choose from are:
June 9, July 28 and August 4**

New to Blue Orientation

Required for all Undergraduate students.

Orientation is in two Parts:

Part one is the orientation

Part two is meeting with your advisor


This happens on the same day! You must make sure you are available between 9am to 4pm CENTRAL TIME!!!

How to register for New to Blue Orientation


Read the whole email before starting




Go to your Pipeline account and sign up for New to Blue Orientation for **Tuesday July 29**



This is not the day you will attend New to Blue Orientation. However, you must register for this date and get the exemption to attend virtually.




Decide the date you will attend the virtual New to Blue Orientation **Monday June 9, Monday July 28 and Monday August 4**




Complete the Google form and give the date you want to attend New Blue Orientation

How to register for New to Blue Orientation

At this point, you have only saved a place in orientation office to attend Orientation. You are not finished!



You must check your MTSU email daily. The orientation office will email you and give you the date of your Virtual orientation session. You must attend on the date you are assigned.



Be aware that the time you are given is Central Time here in Murfreesboro, you must adjust to your time zone.

REMEMBER

You must follow each of the steps in the email that is sent to you.

If you fail to attend, you may not meet with your academic advisor.

If you cannot attend, please email the Blue Orientation office directly. The international office cannot reschedule the orientation sessions.

You must make a full payment for orientation, a partial refund will be processed later. The amount you pay is \$35. Later, you will receive a \$20 refund.

International Orientation



International Orientation

International Orientation is required of all F-1 visa holders

July 24, 2025

August 19, 2025

All F-1 visa holders currently have a hold that will prevent you from registering or making changes to your schedule after August 19, 2025.

International Orientation

F-1 Regulations

- Schedule requirements
- SEVIS Compliance
- Employment

Insurance

- Required for all F-1 students
- MTSU endorsed insurance required

Academic Integrity

Employment



Employment as an International F-1 student

Employment is limited to 20 hours a week while classes are in session.

Students may work up to 40 hours during semester breaks.

F-1 visa holders may not work off campus.

F-1 visa holders **must have permission** to work off campus for CPT or OPT. Not before one academic year.

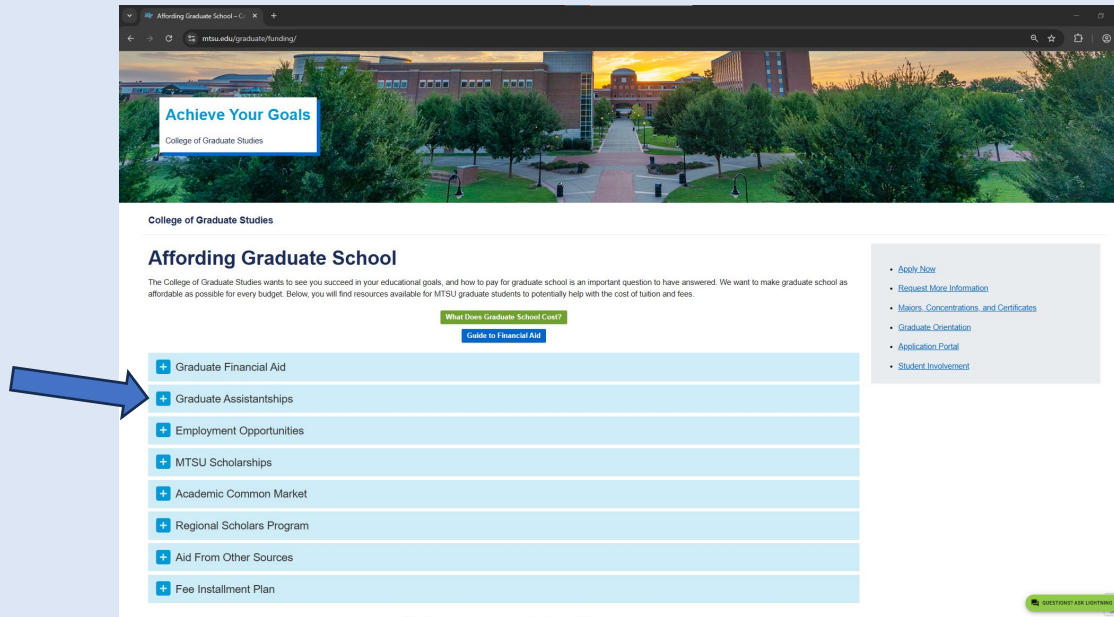
Join the CPT & OPT Webinar held each semester!

Graduate Assistantship

1. Assistantships are awarded by the department and approved by Graduate Studies.
2. You must apply for an assistantship.
3. A full assistantship requires 20 hours of work each week.
4. A student cannot use both an assistantship and the international merit scholarship.

Graduate Assistantship Application

- <https://www.mtsu.edu/graduate/funding/>



mtsu.edu/graduate/funding/

WHAT DOES UNDERGRADUATE SCHOOL COST?

Guide to Financial Aid

+ Graduate Financial Aid

- Graduate Assistantships

Student Application

Guidelines for the Appointment of Graduate Assistants

2024-2025 Service Calendar

General Information

A limited number of graduate administrative assistantships (GA), graduate teaching assistantships (GTA), and graduate research assistantships (GRA) are available each semester. Graduate assistantships provide a monthly stipend and a waiver for tuition. Out-of-state residents also receive a waiver for out-of-state fees. All graduate programs have a set number of graduate assistantships available, and although the College of Graduate Studies is the final approving authority for all graduate assistants, each department is responsible for interviewing, selecting, and preparing the paperwork for each graduate assistant position in their department.

Persons interested in applying for a graduate assistantship should contact the individual department, not the College of Graduate Studies, as additional application materials and references may be required. Some departments may also have specific deadlines for assistantship applications. You may find these deadlines on the program's website and/or by contacting the department for additional information.

Eligibility for an assistantship requires a student to be fully admitted into his/her desired program and have a current GPA, whether graduate or undergraduate, of 3.0 or higher. Graduate assistants must enroll in at least six (6) graduate credit hours per semester and maintain a cumulative GPA of at least 3.0 at the master's level or 3.25 at the doctoral level. Note: Graduate assistantship applications may be completed at any time. If you are an incoming student, it may be helpful to complete an application prior to receiving your MTSU acceptance as this process may take effort on your part.

[Appointment of Graduate Assistants: University Policy 225](#)

Position	Availability	Qualifications	Office	Contact
Graduate Assistantship		See your director for qualifications	ALWAYS INQUIRE IN YOUR PROGRAM FIRST	PROGRAM DIRECTOR
Graduate Assistantship		Website & Job Description	Center for Asian Studies	Guangping Zheng
Graduate Assistantship	No longer Accepting Applications for AY25-26	Website & Job Description	Center for Educational Media	Jenny Marsh
Graduate Assistantship – Administrative	All Positions Filled	Job Description	Student Organizations & Service	Jackie Victory
Graduate Assistantship – Research	All Positions Filled		Charlie & Hazel Daniels Center for Veterans/Military Families	Hilary Miller
Graduate Assistantship	All Positions Filled	Website	Center for Dyslexia	Erin Alexander
Graduate Assistantship	All Positions Filled		College of Graduate Studies	AskGrad@mtsu.edu
Graduate Assistantship	All Positions Filled	Job Description	Honors College	Laura Clippard

- [Graduate Orientation](#)
- [Application Portal](#)
- [Student Involvement](#)

QUESTIONS? ASK LIGHTNING

* = required field
Some content may be updated based on selection



Graduate Assistantship Application

To apply for a graduate assistantship, you must:

- Be enrolled in graduate course hours at the time of appointment
- Have been approved unconditionally by an academic program and the College of Graduate Studies for an assistantship

Once taking courses, you must:

- Maintain a 3.00 (masters) 3.25 (doctoral) cumulative GPA
- Enroll for a minimum of six semester hours of graduate work each semester (See [Policy 225 Appointment of Graduate Assistant](#) for more information)

STUDENT SECTION

CONTACT INFORMATION

M Number: * First Name: * Last Name: *

Email: * Citizenship: * Phone: *

ASSISTANTSHIP INFORMATION

Assistantship start term: *

Putting it all together

Webinars

English Survey

Placement Test

New Blue Orientation

International Orientation

Vaccinations

Travel to the U.S.

Up coming Webinars

May 15, 2025
Housing

May 20, 2025
American Culture

May 29, 2025
Visa Interview

June 3, 2025
Next Steps

June 12, 2025
Student Accounts

Airport Pickup

No. 1

Saturday

August 16, 2025

2:00 PM

Nashville International Airport

No. 2

Sunday

August 24, 2025

2:00 PM

Nashville International Airport

You Are All Welcome Here

A light blue world map is centered on the slide. The word "Questions" is written in a large, bold, black sans-serif font, centered over the map. The map shows the outlines of the continents in a slightly darker shade of blue.

Questions